



# EUCLID PREPARATORY SCHOOL

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23001 Euclid Ave. Euclid, Ohio 44117 | 216.750.2070 | [www.euclidprep.org](http://www.euclidprep.org)

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Dear Families of Euclid Preparatory School Students:

At Euclid Preparatory School, we want all students to be engaged and feel safe every day. Student cell phones lead to educational disruptions, distractions, and significant social conflict. For this reason and due to the passing of **Ohio House Bill 250**, **we will no longer allow students to use cell phones during the school day for any reason.**

Please review our policy that includes the expectations of student use of cell phones and other devices, consequences of inappropriate use, and the communication plan to families in the event of an emergency:

## **Purpose**

The purpose of this policy is to establish clear guidelines for the use of cellphones by students within Euclid Preparatory School to minimize distractions, maintain a focused learning environment, and ensure the safety and privacy of all students and staff.

## **Scope**

This policy applies to all students enrolled at Euclid Preparatory School.

## **Policy Guidelines**

1. **During School Hours:**
  - Cellphones are strictly prohibited during the school day.
  - Cellphones must be turned off during class time.
  - Cellphones will be collected by the Dean of Students when school begins.
  - Cellphones will be stored in a locked safe in the Principal's office.
  - All cellphones will be labeled with scholars name and their class.
  - Students are not permitted to use cellphones for calls, texting, or social media during school.
2. **Emergency Situations:**
  - In case of an emergency, students may use the office phone to contact parents/guardians with permission from a teacher, front office staff, or school administrator.
3. **Extracurricular Activities:**
  - The use of cellphones during extracurricular activities, such as sports or clubs, is at the discretion of the supervising teacher or coach.
4. **Consequences of Policy Violation:**



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- **First Offense:** The cellphone will be confiscated and only returned to the parent or guardian of the student. The student will receive detention.
  - **Subsequent Offenses:** Further disciplinary actions will be taken, which may include suspension of up to 10 days or additional consequences as determined by the school administration.
5. **Exceptions:**
- Students with specific medical needs that require cellphone use must have written permission from a doctor and approval from the school administration.
6. **Parent/Guardian Communication:**
- Parents/guardians are encouraged to contact the school office if they need to reach their child during school hours.

## Review and Updates

This policy will be reviewed annually and updated as necessary to ensure it continues to meet the needs of the school community.

Family support is essential to the success of **Euclid Preparatory School's** cell phone policy. Be sure to review the phone policy as a family. Consider:

- Proactively talking with your student about after school plans, lunch planning, appointments, or activities in advance of arrival to school.
- Reminding your student how they can reach family during school hours, and how you can reach them in case of an emergency through the school office.
- Visiting <http://education.ohio.gov/cellphones> for more information and resources about cell phone use for your family.

Thank you for your continued support and cooperation in facilitating a safe and supportive learning environment. Please let us know if you have any questions or concerns.